

PROSPECTUS

SESSION: 2026-27



MANGALDAI COMMERCE COLLEGE

MANGALDAI: DARRANG: ASSAM

Accredited with “B” Grade by NAAC

মঙলদৈ বাণিজ্য মহাবিদ্যালয়

ESTD. 1982

Message from the President.....

It is my pleasure to welcome you to Mangaldai Commerce College, a premier institution for higher learning in the fields of commerce. Mangaldai Commerce College has had a 43-year great voyage, crafting thousands of alumni, the majority of them serving the realm with their brilliant personalities at the national and international levels.

The authority upholds a well-structured scholastic and administrative campus at Mangaldai Commerce College. The college offers Four-Year Undergraduate Programme (FYUGP) in Commerce stream in addition to the Higher Secondary (Commerce Stream). The college also offers courses in B.A. in Assamese, Economics and English; M.A. in Assamese, English and English; M.Sc. in Mathematics; B.Com & M.Com courses and Master of Business Administration (MBA) under Krishna Kanta Handique State Open University (KKHSOU).

I hope Mangaldai Commerce College can lend a hand to you attain your goals and meet your parents' and guardians' expectations.



Dr. Pranab Kumar Sarma
President
Governing Body
Mangaldai Commerce College
Mangaldai, Darrang, Assam

From the Principal's Desk.....

Dr. Runumoni Lahkar Das

Dear Prospective Learners,

It gives me immense pleasure to welcome you to Mangaldai Commerce College, an institution committed to academic excellence, value-based education, and holistic development. Since its inception, the college has been striving to empower students with knowledge, skills, and ethical values necessary to meet the challenges of a dynamic world.

The implementation of the National Education Policy (NEP) 2020 has ushered in a new paradigm in higher education across Assam. As a single-stream commerce institution, we have carefully aligned our academic framework with the NEP's vision, focusing on flexibility, skill-oriented learning, and multidisciplinary exposure within the domain of commerce. In response to present-day challenges, our curriculum emphasizes emerging areas such as digital finance, e-commerce, entrepreneurship, financial literacy, taxation, and data-driven decision-making. We aim to prepare students not only for traditional careers in accounting, banking, and business management but also for evolving roles in fintech, startups, and global markets.

Mangaldai Commerce College is committed to providing a supportive and intellectually stimulating environment. Our dedicated faculty members continuously strive to adopt innovative teaching methods, including experiential learning, case studies, internships, and industry interaction, in line with NEP guidelines.

I warmly invite all aspiring students to join us in this journey of learning and growth. Let us work together to build a strong foundation in commerce education and shape a future of professionalism, integrity, and excellence.

With best wishes,



Dr. Runumoni Lahkar Das,
(M. Com, B.Ed., LL.B., M.Phil., Ph.D.)
Principal,
Mangaldai Commerce College

Message from Coordinator of IQAC ...

It gives me immense pleasure to present the prospectus of our esteemed institution. The Internal Quality Assurance Cell (IQAC) remains committed to fostering a culture of excellence through continuous evaluation, innovation, and enhancement of academic and administrative practices.



Mangaldai Commerce College strives to uphold high standards in teaching-learning processes, research, and student development. Through regular feedback mechanisms, academic audits, and quality initiatives, IQAC ensures that the institution adapts to evolving educational needs while maintaining its core values.

This prospectus reflects our dedication to transparency, quality, and holistic education. It provides a comprehensive overview of our programs, facilities, and initiatives designed to nurture competent, responsible, and socially conscious individuals.

I invite all stakeholders - students, parents, and well-wishers - to explore the opportunities our institution offers and to join us in our journey toward academic excellence and continuous improvement.

With best wishes,

Dr. Dhiren Deka
Coordinator
Internal Quality Assurance Cell (IQAC)
Mangaldai Commerce College



PROSPECTOUS

SESSION: 2026-27

COURSES OFFERED:

1. *H.S. (Commerce)*
2. *B. Com. FYUGP Courses:*
 - ✓ *B. Com (Accountancy)*
 - ✓ *B. Com (Finance)*
 - ✓ *B. Com (Human Resource Management)*
 - ✓ *B. Com (Marketing Management)*

STUDY CENTRES:

1. *Krishna Kanta Handique State Open University (KKHSOU)*
 - ✓ *B.A. in Assamese, Economics, English,*
 - ✓ *M.A. in Assamese, English, & Economics*
 - ✓ *M.Sc. in Mathematics*
 - ✓ *B. Com & M. Com*
 - ✓ *Master of Business Administration (MBA)*
2. *Centre for Sanskrit Learning*

Commerce College Nagar, Mangaldai, Darrang, Assam- 784125

College Website: <https://mangaldoicommercellege.ac.in>

Email Id: principal_mcc@yahoo.com

Helpline Number: 6900723267, 9508174400, 9864070464

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SECTION-A

PROFILE OF THE COLLEGE:

Mangaldai Commerce College, a premier institution of commerce education in the state and the only commerce college in the Darrang district, was established in the year 1982 by some dedicated and noted educationists. It was possible only due to the aspiration of the people of Darrang, their help, and cooperation under the relentless and untiring efforts of a hand of dedicated persons.

The college's sprawling, scenic, and serene campus spreads over a vast area on the north fringe of the town, at a distance of nearly 1.5 km from the ASTC Bus Stand and easily accessible from the town. Situated in a natural setting, the river Mangaldai on the western side, the campus houses several buildings catering to the academic needs and support facilities.

The need for Commerce College was actually felt, keeping in mind the fact that a large number of students preferring commerce education had to go to the commerce colleges, which are far away from their places. The Darrang district, including the surrounding areas of Assam, is developing industrially fast day by day. As such, the need of the hour was a job-oriented educational institution. Keeping in view this aspect, with the unlimited efforts of some dedicated people, the college has come to the present position. Meanwhile, several batches of students have passed out from this college at both higher secondary and degree levels with flying colors since its inception. At the higher secondary level, besides compulsory subjects, optional subjects like economics, financial literacy, and business mathematics and statistics are offered to the students according to their aptitude.

In the degree course, the college is offering majors in accountancy, management, and banking besides other compulsory and optional subjects of the

commerce stream. The teaching is imparted by a team of dedicated teachers who are totally devoted to their duties and responsibilities, all of them having a background of brilliant academic careers and distinction.

VISION OF THE COLLEGE

“To be an institute of academic excellence with total commitment to quality education in commerce, management and related fields.”

MISSION OF THE COLLEGE

- Empowering students with all the knowledge and guidance that they need to fit in the global business world.
- Learning by doing
- Providing for holistic and value-based development of students, which ultimately enhances their employability.
- To carve a niche for ourselves in the specialized field of commerce and management.
- Grooming youth to become a truly global personality well equipped to deal with the modern world and its challenges.

GOALS AND OBJECTIVES OF THE COLLEGE

- To spread Commerce Education in this region, i.e., the North East of India.
- To achieve academic excellence.
- To strive for better results.
- To offer the best infrastructure facilities to students, teachers, employees.
- To offer specialized courses in commerce.
- To plan full employment for its alumni through service and entrepreneurship.
- To mould students into ideal citizens with commendable human values.

MOTTO OF THE COLLEGE

Dissemination of information and knowledge as a centre of excellence in higher education by imparting quality education and pursuing research studies.

SIGNIFICANCE OF THE COLLEGE EMBLEM

The emblem of college contains a wealth of meaning. On it is inscribed the name of the college and its motto in three Sanskrit words- **“BANIJYE BASATI LAKHIMI”** which means **“Wealth through trade”** Le. **“Wealth”**. The verbal from of **“Lakhimi”** indicates that the businessman is the rightful person of the fruits of business and one can get wealth through trade or business where Commerce education can inspire.



OTHER FACILITIES AVAILABLE:

➤ COLLEGE LIBRARY AND READING ROOM

The Mangaldai Commerce College Library is located in the ground floor of separate block which is newly constructed. It is the centre of attraction for both the students and the teachers. The library operates under guidance of a library committee that meets regularly and reviews the library functions. Mangaldai Commerce College Library is a modern computerised library with KOHA software through which all the house-keeping operation like acquisition cataloguing, circulation, serial control and Online Public Access Catalogue (OPAC) were done. We preserved college publication, Books, Magazine, Question Papers, College Prospectus, Ph.D. Thesis, M. Phil dissertations of teachers in our digital library software (D-SPACE). Through N-LIST consortia and NDLI platform, we provide access facilities of e-resources to the teachers and students of our college. The library of our college has been performing various activities from time to time, such as mobile library services, library visit, library books exhibition and reading facilities for the children of under privilege people, book donation to different institutions, observed the National Librarian Day etc. for the benefit of the students, weaker sections and community at large.

Students may borrow books from the library against their Library Cards and also avail the e-resources of the library. They may read various newspapers and journals in the Reading Room of the library. There is a book bank facility meant for the poor and needy students.

COLLEGE HOSTEL (BOYS)

The college has a **boy's hostel** with thirty-six seat capacity

CONFERENCING VIDEO HALL

The college has a well -Air-Conditioned Video Conferencing Room with 60 sitting capacities

GRIEVANCES REDRESSAL CELL

The College has a Grievances Redressal Cell in place. The cell is created to redress grievances of stakeholders relating to college affairs. Grievances are received through drop boxes, one of which is placed in front of the college library and the other in front of the Office of the Principal. A student by mentioning his/her name, admission receipt number, section and class roll number shall record his/her grievances in a A4 size paper and drop it in any of the drop boxes. Any other stakeholder will record his/her name, address and contact number along with grievances, if any, and drop the same in any of the boxes. The Committee formed for the purpose will look into such grievances and do the needful to redress the grievances.

CANTEEN

The college canteen provides refreshments for the staff and students at a reasonable rate in a hygienic environment.

BOYS' COMMON ROOM

The college has a Boys' Common Room well-equipped with Carom Boards and Chess Boards for playing during leisure period.

GIRLS' COMMON ROOM

The college has well-furnished Girls' Common Room well equipped with Carom Boards and Chess Boards for playing during leisure period. It too facilitates the provision of sanitary pad vending machine for the convenience of the girls.

VILLAGE ADOPTION BY THE COLLEGE

Gadhiapara Revenue Village of Darrang district has been adopted by the Mangaldai Commerce College.

FEED BACK BOX

Students may put their valuable suggestions, if any, in the "FEED BACK" box kept in the college office.

COLLEGE PLAY GROUND: A play ground is in the process of development in the eastern part of the college.

SMART CLASS ROOM: Besides one well equipped video conference hall, the college has two smart classrooms for regular classes, seminars and workshops.

PARKING: There is one parking shed for vehicles in the northern part of the college.

DRINKING WATER: Purified drinking water is available for all in the college.

SECTION 'B'

COURSES AND ADMISSIONS

THE COLLEGE OFFERS THE FOLLOWING COURSES OF STUDY

- Higher Secondary (H.S) Course under Assam State School Education Board Div-II (Two-year course in Commerce).
- Bachelor of Commerce (B. Com) FYUGP Course under Gauhati University. (Four Years Degree Course).

STUDY CENTRES

- Krishna Kanta Handique State Open University (KKHSOU).
- Centre for Sanskrit Learning.

INFORMATION ON FREE ADMISSION:

Admission under ‘**Fee Waiver Scheme**’ will be allowed to eligible candidates in H. S (Commerce) and B. Com Honours (FYUGP) Courses as per the concerned notifications and guidelines issued by the DHE, Govt. of Assam.

HIGHER SECONDARY COURSE IN COMMERCE

➤ **INTAKE CAPACITY: 300**

- Duration: **2 years**
- Eligibility:

To apply for admission in to the 1st Year class of Higher Secondary course of commerce, a student has to pass –

- H.S.L.C. Examination under Board of Secondary Education, Assam. Or
- Any other equivalent examination recognized by Assam Higher Secondary Education Council.

➤ **ADMISSION PROCEDURE**

A detail about the admission procedure is available in the College website.

A. Admission into college is made **STRICTLY IN ORDER OF MERIT AND IS GOVERNED BY ADMISSION RULES.** Decision of the Admission Committee regarding admissions is final.

B. All admissions are strictly on merit subject to the reservation for caste quota (SC / ST (P) / ST (H) / OBC / MOBC) as per the standing rules of the Government of Assam. Photocopy of the caste certificate must be attached along with the online application form for admission. Any application form without valid caste certificate will be considered under general category.

C. A maximum 5% of the seats are earmarked as per break up given below for outstanding Sports Persons/ NCC Cadets/ Scouts & Guides/ proficiency in cultural activities/ wards of the employees of the college etc.

- i) 2% for Sports persons of sports recognised by IOA/ SAI and also for the candidates who have represented District/ State etc.
- ii) 1% for wards of employees of the college.

iii) 1% for NCC/ Scouts/ Guides.

iv) 1% for the students with achievements in cultural activities.

D. No claim for caste benefit will be entertained if copy of the original caste certificate issued by the appropriate authority and countersigned by the DC/ADC/SDO/SDC concerned is not uploaded along with the Online Application Form.

E. Any pressure and interference from any quarter for admission of a particular student will result in forfeiture of his /her application for admission.

F. For the purpose of confirmation of admission in H.S. 1st Year (Commerce) course, candidates are required to produce the following documents in original for physical verification within 10 days from the date of commencement of classes:

- ❖ Recent digital coloured passport size photograph.
- ❖ Mark sheet of last examination passed.
- ❖ Migration Certificate in case of CBSE and Other Board's students.
- ❖ Caste certificates from competent authority wherever necessary.
- ❖ Students passing the qualifying examination earlier than the current year will have to submit a Court Affidavit (Candidates having a gap period of more than 3 years are not eligible for admission as per the guidelines issued by AHSEC).
- ❖ For students admitted under especially abled category: Minimum 40% disability certificate.

G. Admission into H.S. Second year will take place immediately after their H. S. 1st year Annual Examination Results are declared.

H. CANCELLATION OF ADMISSION:

Admission of a candidate will be cancelled if any false information/misrepresentation in the online Form is detected subsequently, or if a candidate fails to produce all the required documents, in original, for physical verification.

SUBJECTS/ PAPERS INCLUDED IN THE COURSE:

A. Core Subjects:

- ❖ English
- ❖ Modern Indian Language (MIL)/Alternative English

B. Subjects offered

- ❖ Accountancy
- ❖ Business Studies.
- ❖ Economics
- ❖ Financial literacy
- ❖ Business Mathematics & Statistics or Mathematics

C. Environmental Education – 50 marks (For H.S. 1st Year only.)

** The Assam Higher Secondary Education Council (AHSEC) has updated the Curriculum of H.S Commerce Stream from the Academic Session 2024-25.*

LIST OF MODERN INDIAN LANGUAGE (MIL) SUBJECT:

- ❖ Assamese

FEE STRUCTURE FOR H.S. COURSE IN COMMERCE

A. COLLEGE ADMISSION

- ❖ Fees payable by students not cover under "Fee Waiver Scheme" H.S.

NB: The amount of fees will be as per the directions of Government.

B.COM (FYUGP)

➤ INTAKE CAPACITY: 400

Duration: Four Years (Eight Semesters)

Eligibility: To be eligible for admission to the B. Com 1st semester class, a student has to pass the Higher Secondary (10+2) Examination in Commerce, Science or Arts stream under the Assam Higher Secondary Education Council (AHSEC) or any other

equivalent examination recognised by Gauhati University. Preference will be given to candidates having Commerce at 10+2 level.

Admission Procedures: Details about the admission procedure is available in the College website. (www.mangaldoicommercecollege.com)

- A. Admission into college is made ***STRICTLY IN ORDER OF MERIT AND IS GOVERNED BY ADMISSION RULES***. Decision of the Admission Committee regarding admissions is final.
- B. All admissions are strictly on merit, subject to the reservation for caste quota (SC/ST (P)/ST (H)/OBC/ MOBC) as per, the standing rules of the Government of Assam. Photocopy of the caste certificate must be attached along with the online application form for admission. Any application form without valid caste certificate will be considered under general category.
- C. A maximum 5% of the seats are earmarked as per break up given below for outstanding Sports Persons/ NCC Cadets/ Scouts & Guides proficiency in cultural activities/ wards of the employees of the college etc.
- ❖ 2% for Sports persons of sports recognised by IOA/ SAI and also for candidates who have represented District/ State etc.
 - ❖ 1% for wards of employees of the college.
 - ❖ 1% for NCC/ Scouts/ Guides.
 - ❖ 1% for the students with achievements in cultural activities.
- D. No claim for caste benefit will be entertained if the original caste certificate issued by the appropriate authority and countersigned by the DC/ADC/SDO/ SDC concerned is not produced at the time of physical verification of documents.
- E. Any pressure and interference from any quarter for admission of a particular student will result in forfeiture of his /her application for admission.

F. For the purpose of confirmation of admission into B. Com 1st Semester courses, candidates are required to produce the following in original for physical verification within 10 days from the date of commencement of classes:

- * Recent digital coloured passport size photograph.
- * Mark sheet of last examination passed.
- * Migration Certificate in case of CBSE and Other Boards students.
- * Caste certificates from competent authority wherever necessary.
- * Students passing the qualifying examination earlier than the current year will have to submit a Court Affidavit (Candidates having a gap period of more than 3 years are not eligible for admission as per the guidelines issued by GU).
- * For students admitted under especially abled category: Minimum 40% disability certificate.

G. Admissions are provisional and subject to the approval of GU.

H. Admission into B.Com. 3rd semester and B. Com 5th semester will take place immediately after completion of B. Com 2nd and 4th semester examinations respectively.

I. Cancellation of Admission: The admission of a candidate shall be cancelled if, at any stage, any information provided in the online application form is found to be false, incorrect, or misrepresented, or if the candidate fails to produce the original copies of all required documents for physical verification.

ADMISSION FEE STRUCTURE FOR B. COM FIRST SEMESTER (FYUGP)

A. COLLEGE ADMISSION

- ❖ **Fees payable by students not covered under the Fee Waiver Scheme for B.Com. First Semester (FYUGP)**

Note: The fee structure is subject to revision and shall be applicable as per the directions issued by the Government from time to time.

COURSE STRUCTURE FOR B.COM (FYUGP) UNDER NEP- 2020:

To be implemented from 2025 newly Admitted FYUGP (From August 2025)

1st, and 2nd, Semester of all the specialization/major – B.Com (Accountancy), B.Com (Finance), B.Com (HRM), B.Com (Marketing) will be same.

(Number in Bracket): Shows Credit

First Year Leading to Certificate							Total Credit
1 st Semester	Minor 1	Major 1	Multi Dis1 (3)	VAC 1 (2)	AEC 1(4)	SEC-1 (3) (Major oriented) *	20
	Business Organisation & Management	Financial Accounting	Business Economics	Environmental Studies	MIL-1/English (Alt)-1	Indian Financial System	
2 nd Semester	Minor 2	Major 2	Multi Dis2 (3)	VAC 2 (2)	AEC 2(4)	SEC-2 (3) (Major oriented) *	20
	Corporate Accounting	Principles & Practice of Management	Business Mathematics	E-Commerce	Eng comm	Principles and Practice of Marketing	

B. Com: (Accountancy) specialisation /Major

Second Year Leading to Diploma							Total Credit
3 rd Semester	Maj 3 (4)	Min3 (4)	Maj 4 (4)	Multi Dis1 (3)	VAC3 (2)	SEC 3 (3)	20
	Advanced Financial Accounting	Entrepreneurship	Business Laws	Business Statistics	Business Etiquette& Soft Skill	Information Technology in Business	
4 th Semester	Maj 5 (4)	Maj 6 (4)	Maj 7 (4)	Maj 8 (4)	Min 4(4)		20
	Fundamental of Financial Management	Cost Accounting	Income Tax Laws & Practices	Advanced Corporate Accounting	Financial Market Operations		

Third Year Leading to Degree							Total Credit
5 th Semester	Maj9 (4)	Maj 10 (4)	Maj 11(4)	Min5 (4)	4 credit		20
	Management Accounting	Fundamentals of Investment	Indirect Taxes	Corporate Laws	Internship		
6 th Semester	Maj 12 (4)	Maj 13 (4)	Maj 14(4)	Maj 15 (4)	Min 6(4)		20
	International Business	Operations Research in Business	Computerised Accounting	Auditing & Assurance	Project Management		
Total of 3 Year Degree Course							120

B. Com: (Finance) specialisation /Major

1st, and 2nd Semester of all the specialisation -B. Com (Accountancy), B.COM (Finance), B. Com (HRM), B. Com (Marketing) will be same.

Second Year Leading to Diploma							Total Credit
3 rd Semester	Maj 3 (4)	Min3 (4)	Maj 4 (4)	Multi Dis1 (3)	VAC3 (2)	SEC 3 (3)	20
	Banking	Entrepreneurship	Business Laws	Business Statistics	Business Etiquette& Soft Skill	Information Technology in Business	
4 th Semester	Maj 5 (4)	Maj 6 (4)	Maj 7 (4)	Maj 8 (4)	Min 4(4)		20
	Fundamental of Financial Management	Financial Market Operations	Insurance	Cost & Management Accounting	Direct & Indirect Taxes		

Third Year Leading to Degree							Total Credit
5 th Semester	INT 1 (4)	Maj9 (4)	Maj 10 (4)	Maj 11(4)	Min5 (4)		20
	Internship	Micro Finance	Financial Services	Fundamentals of Investment	Corporate Laws		
6 th Semester	Maj 12 (4)	Maj 13 (4)	Maj 14(4)	Maj 15 (4)	Min 6(4)		20
	International Business	Operations Research in Business	Treasury & Risk Management	Marketing of Services	Project Management		
Total of 3 Year Degree Course							120

B. Com: (Human Resource Management) specialisation /Major

1st, and 2nd Semester of all the specialisation -B. Com (Accountancy), B.COM (Finance), B. Com (HRM), B. Com (marketing) will be same.

Second Year Leading to Diploma							Total Credit
3 rd Semester	Maj 3 (4)	Min3 (4)	Maj 4 (4)	Multi Dis1 (3)	VAC3 (2)	SEC 3 (3)	20
	Human Resource Management	Entrepreneurship	Business Laws	Business Statistics	Business Etiquette& Soft Skill	Information Technology in Business	
4 th Semester	Maj 5 (4)	Maj 6 (4)	Maj 7 (4)	Maj 8 (4)	Min 4(4)		20
	Fundamental of Financial Management	Labour Laws	Industrial Relations	Cost & Management Accounting	Direct & Indirect Taxes		

Third Year Leading to Degree							Total Credit
5 th Semester	INT 1 (4)	Maj9 (4)	Maj 10 (4)	Maj 11(4)	Min5 (4)		20
	Internship	Strategic Human Resource Management	Labour Welfare & Social Security	Performance Management	Corporate Laws		
6 th Semester	Maj 12 (4)	Maj 13 (4)	Maj 14(4)	Maj 15 (4)	Min 6(4)		20
	International Business	Operations Research in Business	Technology in Human Business	Marketing of Services Resource Management	Project Management		
Total of 3 Year Degree Course							120

B. Com: (Marketing Management) specialisation /Major

1st and 2nd Semester of all the specialisation -B. Com (Accountancy), B.COM (Finance), B. Com (HRM), B. Com (marketing) will be same.

Second Year Leading to Diploma							Total Credit
3 rd Semester	Maj 3 (4)	Min3 (4)	Maj 4 (4)	Multi Dis1 (3)	VAC3 (2)	SEC 3 (3)	20
	Advertising	Entrepreneurship	Business Laws	Business Statistics	Business Etiquette& Soft Skill	Information Technology in Business	
4 th Semester	Maj 5 (4)	Maj 6 (4)	Maj 7 (4)	Maj 8 (4)	Min 4(4)		20
	Fundamental of Financial Management	Retail Management	Customer Relationship Management	Cost & Management Accounting	Direct & Indirect Taxes		

Third Year Leading to Degree							Total Credit
5 th Semester	INT 1 (4)	Maj9 (4)	Maj 10 (4)	Maj 11(4)	Min5 (4)		20
	Internship	Consumer Behaviour	Personal Selling & Salesmanship	Performance Management	Brand Management		
6 th Semester	Maj 12 (4)	Maj 13 (4)	Maj 14(4)	Maj 15 (4)	Min 6(4)		20
	International Business	Operations Research in Business	Consumer Affair & Customer Care Business	Marketing of Services Resource Management	Project Management		
Total of 3 Year Degree Course							120

SECTION 'C'

STUDENTS' CONDUCT AND DISCIPLINE:

Students are expected to maintain strict discipline within and outside the college campus.

Students must abide by the following rules:

- ❖ Maintain 75% attendance in individual subjects.
- ❖ Regular payment of college dues.
- ❖ Pursue excellence in academics.
- ❖ Abstain from any form of ragging.
- ❖ Protect college property.
- ❖ Carry College Identity Cards at all times.
- ❖ Wear clean & decent prescribed college uniform.
- ❖ Seek prior permission of college authority for picnics, excursions, cultural functions or any other activities including interaction with print and visual media.
- ❖ Seek to attend gender equality and sensitivity

STUDENTS SHALL ABSTAIN FROM:

- * Consumption of alcoholic beverages, smoking, chewing of betel nuts, tobacco, gutkha, pan-masala etc.
- * Use of mobile phone inside class rooms and other places where academic work takes places, is strictly prohibited.
- * Resorting to strikes and rowdyism.
- * Discourtesy to teachers and staff.
- * Distribution of unauthorized notices, pamphlets, leaflets etc within the college campus.
- * Getting involved in any activity detrimental to the college interest.
- * Getting involved in any anti-social, anti-national and anti-college activity.

GENERAL RULES & REGULATIONS

All the students are responsible to the college Principal and all teachers for their general conduct both inside and outside the college.

- ❖ All extra and co-curricular activities conducted in the name of the college, either within or outside, will require prior permission from the Principal/ Convenor, Students Welfare Committee/ Director of the Association.
- ❖ No Society, Association or Union will be formed in the college and no person invited to address any meeting without the Principal's prior permission.
- ❖ No student will collect any money within or outside the college campus, using the college name in any form as contribution for extra or co-curricular activities or for charity, without the prior permission of the Principal. In case the permission is granted, a complete account of the money so collected should be prepared and submitted within a period of 15 days from the completion of the event.
- ❖ A student registered in a Semester, for any course (degree or H.S.), shall be required to have a minimum cumulative attendance of 75% of the total lectures prescribed for the course during that Semester/term/year. Although the attendance shall be cumulative for all the papers/courses taken together, in the given Semester/Term/Year, a student shall be required to have a minimum of 50% attendance in any individual paper I course.
- ❖ Notices once displayed on the Notice Board/Website are deemed final and official communication to all.
- ❖ The students must always come well-groomed and with a proper/decent hair style. No fancy hair styles are allowed.
- ❖ If for any reason, the continuance of a student in the college is detrimental to the best interest of the college, the Principal can ask such a student to leave the college without assigning further reasons.
- ❖ In extreme cases, the student may be rusticated or dismissed from the college.
- ❖ No visitors/ outsiders are allowed in the college to meet the students, unless permitted by the college authorities. Visitors will particularly not be permitted to meet students while a lecture/practical session is in progress except under exigencies, with prior permission of the Principal.
- ❖ The college will hold in reserve the semester end exam results of those students who fail to clear their dues (breakage, damage, loss etc.) and return library books by the end of the academic year.

- ❖ The Principal's decision in all matters of the college will be final and binding on all the students.

ATTENDANCE RULES

Every student should have a minimum cumulative attendance of 75% of the total lectures prescribed for the course, failing which they will not be eligible to appear for the Semester End Examination. Such students will have to seek readmission to the course in the subsequent academic semester.

Absence on medical grounds and on grounds of representing the college for co-curricular activities shall be condoned as per the college and Gauhati University rules. Students are advised to read and follow the detailed rules pertaining to "Attendance" printed in the college Handbook section.

DO'S

- ❖ Do carry/wear your identity card at all times. You may be asked to leave the campus if you don't. Apply for a duplicate I -card in case yours is lost.
- ❖ Do be on time for all your lectures. You may not be allowed to enter the classroom.
- ❖ Do take care of the college property and keep it clean and tidy.
- ❖ Do submit your filled in justification form in case you remain absent for lectures within three days of your rejoining the college.
- ❖ Do read all the notice Boards and visit the College website regularly.
- ❖ Do meet the Principal/Vice-Principal in case you have any problem or grievance pertaining to the college.
- ❖ Do participate in the co-curricular& extra-curricular activities of the college during your spare time.
- ❖ Do be courteous to other students and to all the teaching and administrative staff.
 - ❖ Do maintain good moral and social behaviour at all times.
 - ❖ Do present in each and every activity of the college compulsory.

DON'T'S

- ❖ Do not use unbecoming/indecent language or conduct in the class/campus. This may lead to suspension or dismissal.
- ❖ Do not attend lectures other than your own, except with special permission from the lecturer concerned.
- ❖ Do not damage the fixtures and fittings in the college campus.
- ❖ Do not smoke; consume liquor, drugs or other intoxicants.
- ❖ Do not use mobile/cell phones in the classrooms, laboratories and library.
- ❖ Do not talk/discuss/create disturbance in the library.
- ❖ Do not indulge in ragging. Ragging in any form is strictly prohibited and is punishable by Law.

IMPORTANT INSTRUCTIONS:

1. Change in subject combination is not allowed at First year level after admission. Please do not ask for it. Choose your subjects wisely.
2. Minimum 75% cumulative (taken for all courses together) attendance at the end of a semester is mandatory for a student to appear for Semester End examination.
3. Attendance at both the IAs in a semester is compulsory for a student to appear for Semester End examination.
4. Do not keep money, mobile phones and other valuables in your bags unattended in classrooms, library, laboratories and canteen. The college will not be responsible for any loss.

UNDERTAKING BY THE PARENTS/LEGAL GUARDIANS:

The parents/ legal guardians of the students shall give an undertaking in the prescribed form at the time of confirmation of admission of their wards into the college to the effect that his/her ward, if admitted, shall attend requisite number of classes, appear in each of the examinations of the college and maintain discipline and decorum of the college. Failing which the concerned student(s) shall be liable to severe punishment even to the extent of forced transfer/ expulsion from the college.

COLLEGE EXAMINATIONS OF H.S. COURSE AND B.COM COURSE:

Terminal Examination/Unit Test, Selection Test and Annual Examinations are held for all the H.S students and Sessional Examinations are held for all B. Com students on the dates as mentioned in the academic calendar.

PATTERN OF FINAL EXAMINATIONS OF HS COURSE:

The pattern of Final Examinations conducted by the Assam Higher Secondary Education Council (AHSEC) at the end of 2nd year classes is as under.

SUBJECTS:

1. English 100 Marks
2. M.I.L./Alt Eng. 100 Marks
3. Accountancy 100 Marks
4. Business Studies 100 Marks
- 400 Marks**
5. Elective Subject-III 100 Marks
6. Elective Subject-IV 100 Marks
- Total 600 Marks**

Note: Out of the Third & Fourth elective subjects the paper in which the student secures higher marks will be taken into consideration for the purpose of declaration of results.

Students may obtain detailed information on the syllabus, academic regulations, and examination rules from the College Office or the College Library.

INFORMATION FOR GUARDIANS

The College values the active involvement of parents and guardians in the academic development of students. As far as practicable, guardians are informed about the academic progress, class attendance, and conduct of their wards at the end of each academic session or whenever considered necessary by the College Authority.

NATIONAL SERVICE SCHEME (NSS)

Mangaldai Commerce College takes pride in having one of the oldest National Service Scheme (NSS) units under the guidance of Gauhati University. At present, the College has one NSS unit, which actively engage students in a wide range of community service and social outreach programmes, including:

- Community service within the College campus.
- Extension and social service activities in villages and neighbouring communities.
- Organisation of Blood Donation and Blood Group Testing Camps.
- Organisation of Health and Eye Check-up Camps.
- Environmental awareness programmes, cleanliness drives, plantation campaigns, and other social welfare activities.

INFORMATION AND CAREER GUIDANCE CELL

The College has an Information and Career Guidance Cell dedicated to providing career-related information, guidance, and counselling to students. The Cell regularly organizes career counselling sessions, training programmes, workshops, seminars, and interactions with experts to help students make informed career choices, enhance their employability skills, and prepare for higher education and competitive examinations.

COLLEGE HOURS:

The College functions From 9.00 AM to 5.00 PM.

TEACHER-GUARDIAN MEET:

The Teacher-Guardian meetings are held as and when necessary, in the college campus according to the convenience of the college authority.

SECTION-D

DEPARTMENT, FACULTY AND STAFF

1. DEPARTMENT OF ACCOUNTANCY

The Department of Accountancy of Mangaldai Commerce College was established in 1982, the year in which the College was founded. Since its inception, the Department has been committed to imparting quality education and fostering academic excellence in the field of Accountancy. It has played a significant role in developing students' knowledge, analytical skills, and professional competence in accordance with the curriculum prescribed by Gauhati University under the Choice Based Credit System (CBCS) and the Four-Year Undergraduate Programme (FYUGP).



At present, the Department offers courses in a wide range of core and discipline-specific subjects, including Financial Accounting, Corporate Accounting, Advanced Financial Accounting, Advanced Corporate Accounting, Management Accounting, Income Tax Law and Practice, E-Filing of Returns, Auditing, Indirect Tax Laws, Business Research Methods, and Project Work, among others.

The Department adopts a learner-centric approach by integrating conventional classroom teaching with modern digital pedagogies. Classes are conducted in both traditional and ICT-enabled smart classrooms to enhance the learning experience. Practical training in areas such as Tally ERP and E-Filing of Income Tax Returns is imparted through hands-on sessions using relevant application software, enabling students to acquire industry-oriented skills.

The Department currently has two permanent faculty members and two Guest Faculty members, who are actively engaged in teaching, mentoring, and academic guidance. In addition to regular classroom instruction, the Department periodically organizes seminars, workshops, expert lectures, skill

development programmes, and academic activities to enrich students' knowledge, strengthen practical competencies, and promote their overall academic and professional development.

2. DEPARTMENT OF MANAGEMENT

The department of Human Resource Management was established in the year 1982. The current strength of the department stands 3 permanent and one guest faculty members. The college undertakes only the Honours Course under Choice Based Credit System (CBCS). The different departmental subjects include Business Studies for Higher Secondary 1st& 2nd year, Management Principles and Applications, Entrepreneurship & New Venture Planning for B. Com 3rd Semester. B. Com 4th Semester Human Resource Management, Principles of Marketing & Advertising for B. Com 5th Semester. For B. Com 6th semester Consumer Affairs & Customer Care and Industrial Relations & Labour Laws.

The department has been dynamic in its approach and is functioning in an active manner even during the pandemic times. The department has been organizing various webinars and workshops on relevant subjects to encourage the students and have a perspective of practical application of business management.

		
Dr. Hemanta Chakravarty HoD & Assistant Professor Deptt. of Management	Mr. Babul Dutta Assistant Professor Deptt. of Management	Dr. Dhiren Deka Assistant Professor Deptt. of Management

3. DEPARTMENT OF FINANCE

Department of Finance was created in the year 1982. At present there are 3 permanent faculties. Subjects taught under the department for B. Com course includes Business Law and Investing in Stock Market for 1st Semester, Corporate Law and Insurance and Risk Management in 2nd Semester, Microfinance for 4th Semester, Banking, Indian Financial System and Financial Management in the 5th semester and Fundamentals of Investment and International Business in the 6th semester.

		
Mr. Ranjit Sarma Assistant Professor & HoD Deptt. of Finance	Dr. Parikshit Barman Assistant Professor Deptt. of Finance	Mr. Kamaleswar Deka Assistant Professor Deptt. of Finance

4. DEPARTMENT OF ECONOMICS

The department of Economics has been an integral part of Mangaldai Commerce College, ever since it became operational in its present permanent campus in 1982. It currently consists of two permanent faculties. In 2011, the semester system was introduced under which Economics paper was a compulsory pass course paper in 4th semester (Business Economics) and 5th semester (Business Environment). Since the introduction of the CBCS system in 2019, Economics is an optional paper in B. Com 1st semester (Micro Economics), in 2nd semester (Macro Economics) and in 4th semester (Indian Economy).

	
Mr. Prabodh Sarma Assistant Professor & HoD Deptt. of Economics	Mr. Safi Ahmed Humayun Qureshi Assistant Professor Deptt. of Economics

5. DEPARTMENT OF BUSINESS MATHEMATICS AND STATISTICS

As the name suggests, the department of Mathematics-Statistics is an amalgamated department of the subjects of Mathematics and Statistics. From its very inception, faculties of Mathematics and Statistics have worked under this amalgamated banner and have contributed significantly to imparting knowledge of mathematical sciences among the students, in particular, and in expansion of commerce education, in general. The department at present is running with 2 permanent faculties. The department of Mathematics-Statistics teaches the Business Mathematics (BM) and Business Statistics (BST) as core papers at UG level under Gauhati University. Apart from these, the department is involved in teaching Business Mathematics & Business Statistics and Mathematics & Statistics in Higher Secondary classes under Assam State School Education Board.

	
Dr. Rinamani Sarma Bordoloi HoD & Assistant Professor Deptt. of BMST	Mr. Ujjwal Jyoti Saharia Assistant Professor Deptt. of BMST

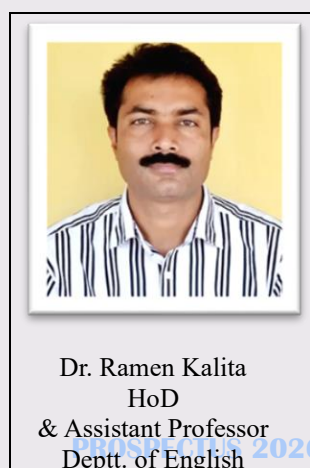
6. DEPARTMENT OF INFORMATION TECHNOLOGY IN BUSINESS



The department was initiated with the introduction of the subject “Information Technology in Business” compulsorily in B. Com (1+1+1) course in 2003. Presently the department teaches Information technology in Business and E-Commerce in B. Com Course. The current strength of the department stands at one faculty member. The facilities available in the department include two Computer Lab equipped with internet facility through college wi-fi. The Computer Lab has 52 numbers of computers for its students where the practical classes for the subjects. The IT department has the facility of books and old project reports in the department for its teachers and for the help of the students for reading only.

7. DEPARTMENT OF ENGLISH

Founded in 1982 the department of English, a small yet robust department with one faculty positions, has evolved and adapted to the change in curriculum since 2000. From teaching literary pieces, the department has transformed to teaching functional and communicative English for business purposes. The department has a healthy ambience of academic pursuits, discussion and extends students support by taking supplementary lesson, developing language skills mentioning a healthy personality etc.



8. DEPARTMENT OF ENVIRONMENTAL STUDY

The department was initiated with the introduction of the subject “Environmental Study” compulsorily in B. Com (1+1+1) course in 2006. This department has the facility of books and old project reports in the department for its teachers and for the help of the students for reading only.



Mr. Sabibar Rahman
HoD
& Assistant Professor
Deptt. of Environmental
Studies

9. DEPARTMENT OF ASSAMESE

Along with the establishment of the Mangaldai Commerce College in the year 1982 the Department of Assamese had also been started. The Assamese department belonged to MIL department in the earlier stage but was subsequently separated as an independent department. Since its inception, the department has been contributing remarkably in the field of Literature, Culture and Education. Earlier the Department of Assamese had two different courses- Functional Assamese I & II in the 2nd and 3rd semester (non-CBCS). Currently the department offers only one General Course (optional-CBCS) in the 1st semester of B. Com programme since 2019. Currently there are only one permanent faculty member.



Mrs. Minu Bora
HoD
Assistant Professor
Deptt. of Assamese

MANGALDAI COMMERCE COLLEGE LIBRARY

The Mangaldai Commerce College Library is located in the ground floor of separate block which is newly constructed. It is the centre of attraction for both the students and the teachers. The library operates under guidance of a library committee that meets regularly and reviews the library functions. Mangaldai Commerce College Library is a modern computerised library with KOHA software through which all the house-keeping operation like acquisition cataloguing, circulation, serial control and Online Public Access Catalogue (OPAC) were done. We preserved college publication, Books, Magazine, Question Papers, College Prospectus, Ph.D. Thesis, M. Phil dissertations of teachers in our digital library software (D-SPACE). Through N-LIST consortia and NDLI platform, we provide access facilities of e-resources to the teachers and students of our college. The library of our college has been performing various activities from time to time, such as mobile library services, library visit, library books exhibition and reading facilities for the children of under privilege people, book donation to different institutions, observed the National Librarian Day etc. for the benefit of the students, weaker sections and community at large.

LIBRARY AND OFFICE STAFF

➤ COLLEGE LIBRARY STAFF

- | | | |
|-----------------------|---|-------------------|
| 1. Mrs. Prativa Sarma | - | Library Assistant |
| 2. Mr. Lankeswar Deka | - | Library Bearer |



Mrs. Prativa Sarma
Library Assistant



Mr. Lankeswar Deka
Library Bearer

OFFICE STAFF

		
Mr. Mamat Sarma Senior Assistant	Mr. Dhruba Jyoti Konwar Junior Assistant	Mr. Bhaskar Jyoti Sarma Junior Assistant
		
Mr. Jitumani Saharia Computer Assistant	Mr. Chandan Baruah Computer Assistant	Mr. Nabadeep Nath Computer Assistant

GRADE -IV STAFF

				
Mr. Jadu Ram Sarma	Mr. Kumud Deka	Mr. Sachindra Deka	Mr. Bhabesh Rajkhowa	Mr. Putul Baruah

SECTION-E

IN-HOUSE COMMITTEES FOR INTERNAL MANAGEMENT OF THE COLLEGE ACTIVITIES ACADEMIC SESSION 2026-27

1. ACADEMIC MONITORING COMMITTEE:

Chairperson:	Dr. Hemanta Chakravarty, Assistant Prof., & Head, Deptt of Management
Convenor:	Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Members:	Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English Mr. Ujjwal Jyoti Saharia, Assistant Prof., Deptt. of Business Mathematics Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of I

2. BUDGET, FINANCE AND PLANNING COMMITTEE:

Advisor:	Dr. Pranab Kumar Sarma, President, GB Prof. Paresh Kumar Sarma, GU Member, GB
Chairman:	Dr. Runumoni Lahkar Das, Principal
Members:	Mr. Ranjit Sarma, & Head, Deptt of Finance Dr. Hemanta Chakravarty, Assistant Prof., & Head, Deptt of Management Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST Dr. Dhiren Deka, Co-ordinator, IQAC

3. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Chairperson	: Dr. Runumoni Lahkar Das, Principal
Management Nominee	: Prof. Paresh Kumar Sarma, Member, Governing Body
Coordinator of the IQAC	: Dr. Dhiren Deka
Assistant Coordinators of the IQAC:	Mr. UjjalJyoti Saharia Dr. Parikshit Barman
Teaching Staff:	Mr. Ranjit Sarma Dr. Hemanta Chakravarty Mr. Prabodh Sarma Mrs. Minu Bora Dr. Rinamani Sarma Bordoloi Mrs. Satarupa Devi
Senior Administrative Officer	: Mr. Gautam Kumar Baruah, Former Librarian, MCC
Nominee from Local Society	: Mr. Kalpa Singh Bordoloi
General Secretary, Student's Union, Nominee from Students:	Mr. Ujjal Das, GS, MCCSU
Alumni:	CA Babulal Chowhan
Nominee from Industrialist:	Mr. Anupam Deka, Director, SRD Group
Nominee from Employer:	Mr. Ramesh Ghosh, Businessman
Nominee from Stakeholder:	Mr. Bijan Nath

4. ADMISSION COMMITTEE: (FOR ALL ADMISSION)

Chairman:	Dr. Runumoni Lahkar Das, Principal
Convenor:	Mr. Ranjit Sarma, & Head, Deptt of Finance
Members:	Dr. Parikshit Barman (Samarth Nodal Officer) Dr. Hemanta Chakravarty, Assistant Prof., & Head, Deptt of Management Mr. Manoj Kumar Sarma, Assistant Prof., Deptt. of Accountancy Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT Mr. Chandan Baruah (Technical) Mr. Bhabesh Rajkhowa (Non-Technical)

5. EXAMINATION COMMITTEE:

3.a. Chairman/Officer-in charge for all Examination: Dr. Runumoni Lahkar Das, Principal

3.b. B. Com II, IV and VI Semester (Sessional & Final Examination)

Assistant officer-in-charge: a) Mr. Ranjit Sarma,

Assistant Prof., & Head, Deptt of Finance

b) Dr. Ramen Kalita,

Assistant Prof., & Head, Deptt. of English

c) Mr. Ujjwal Jyoti Saharia,

Assistant Prof., & Deptt. of BMST

3.c. B. Com I, III and V Semester (Sessional & Final Examination)

Assistant officer-in-charge: a) Mr. Babul Dutta, Assistant Prof., Deptt of Management

b) Mr. Safi Ahmed Humayun Qureshi, Assistant Prof., & Deptt. of Economics

c) Mrs. Satarupa Devi, Assistant Prof., & Head, Deptt. of Accountancy

3.d. HS 1st and 2nd Year (Internal and Final Examination)

Assistant officer-in-charge: a) Mr. Prabodh Sarma,

Assistant Prof., & Head, Deptt. of Economics

b) Dr. Rinamani Sarmah Bordoloi,

Assistant Prof., & Head, Deptt. of BMST

c) Mr. Kamaleswar Deka,

Assistant Prof., & Deptt. of Finance

3.e. Public and Government Examination:

Assistant officer-in-charge: a) Mr. Ranjit Sarma,

Assistant Prof., & Head, Deptt of Finance

b) Dr. Parikshit Barman,

Assistant Prof., & Deptt. of Finance

6. STUDENTS ATTENDANCE COMMITTEE: (FOR ALL SEMESTERS)

- a) Mr. Babul Dutta, Assistant Prof., Deptt of Management
- b) Mr. Safi Ahmed Humayun Qureshi, Assistant Prof., & Deptt. of Economics
- c) Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST

7. PURCHASE COMMITTEE:

- Chairman: Dr. Runumoni Lahkar Das, Principal
- Convenor: Mr. Babul Dutta, Assistant Prof., Deptt of Management
- Members: Dr. Hemanta Chakravarty,
Assistant Prof., & Head, Deptt of Management
Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance

8. CONSTRUCTION COMMITTEE:

- Advisor: President, Governing Body
- Chairman: Dr. Runumoni Lahkar Das, Principal
- Vice Chairman: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
- Convenor: Mr. Babul Dutta, Assistant Prof., Deptt of Management
- Members: Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics
Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance

9. IN CHARGE:

- a) Library In-charge: Dr. Ramen Kalita, Assistant Prof., Deptt of English
- b) Student Counselling: Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., & Head, Deptt. of BMST
- c) Office Management & Documentation:
Convenor: Mr. Babul Dutta, Assistant Prof., Deptt of Management
Member: Mr. Mamat Sarma, Head Assistant
Mr. Chandan Baruah
- d) NCC: Dr. Parikshit Barman,
Assistant Prof., & Deptt. of Finance
- e) Campus Bulletin: Mrs. Minu Bora,
Assistant Prof., & Head, Deptt. of Assamese
- f) Disaster Management: Mr. Manoj Kumar Sarma,
Assistant Prof., Deptt. of Accountancy
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS
- g) Students' Election: President and Secretary of Teachers Unit
- h) Extension Activities: NSS, NCC, Community R & D Cell Members
- i) Guardian Meeting: i) Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., & Head, Deptt. of BMST
ii) Dr. Parikshit Barman,
Assistant Prof., & Deptt. of Finance
iii) Mrs. Satarupa Devi,
Assistant Prof., & Head, Deptt. of Accountancy
- j) Alumni Committee:
Convenor: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
Members: Mr. Prabodh Sarma,
Assistant Prof., & Head, Deptt. of Economics
Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance

- k) Seminar & Workshop: Dr. Dhiren Deka, Co-ordinator, IQAC
President & Secretary of Teachers Unit
- l) Health & Hygiene: Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT
- m) NSS: Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS
- m) KKHSOU: Co-ordinator: Dr. Parikshit Barman
Office Assistant: Mr. Chandan Baruah

8. MAGAZINE:

- Chief Editor: Dr. Hemanta Chakravarty, Assistant Prof., & Head, Deptt of Management
- Editorial Board: Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics
Magazine Secretary, Students Union Body

10. MINORITY CELL:

- Convenor: Mr. Safi, Ahmed Humayun Qureshi,
Assistant Prof., Deptt of Economics
- Member: Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS

11. GENDER AUDIT COMMITTEE:

- Convenor: Dr. Runumoni Lahkar Das, Principal
- Coordinator: Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
- Members: Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., & Head, Deptt. of BMST
Mr. Ujjwal Jyoti Saharia,
Assistant Prof., Deptt. of Business Mathematics
Dr. Manju Kalita, Associate Prof., Mangaldai College
Dr. Rupjyoti Baruah, Associate Prof., Mangaldai College

12.GREEN AUDIT COMMITTEE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Coordinator: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics
Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS

13. ACADEMIC AUDIT COMMITTEE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Convenor: Mr. Babul Dutta, Assistant Prof., Deptt of Management
Members: Prof. Utpal Sarma, Deptt. of Instrumentations, GU
Prof. Prasanta Sarma, Dean, Deptt. of Commerce, GU

14.SC/ST/OBC CELL:

Convenor: Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance
Members: Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

15. ACADEMIC CALLENDER, RULE BOOK, PROSPECTUS ETC:

Chairman: Dr. Runumoni Lahkar Das, Principal
Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

16. CARRER GUIDANCE AND PLACEMENT CELL:

Convenor: Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Members: Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance
Mrs. Satarupa Devi, Assistant Prof., & Head, Deptt. of Accountancy
Mr. Manoj Kumar Sarma, Assistant Prof., & Deptt. of Accountancy

17. LIBRARY COMMITTEE:

Chairman: Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Mentor: Prashanta Kumar Deka, GU
Convenor: Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Members: Mrs. Satarupa Devi, Assistant Prof., & Head, Deptt. of Accountancy
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

18. WOMEN CELL:

Convenor: Mrs. Minu Bora,
Assistant Prof., Assistant Prof., Head, Deptt. of Assamese
Members: Dr. Rinamani Sarmah Bordoloi, Assistant Prof., Head, Deptt. of BMST
Mrs. Satarupa Devi, Assistant Prof., Head, Deptt. of Accountancy
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

19. RESEARCH, JOURNAL PUBLICATION COMMITTEE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Editor : Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., & Head, Deptt. of BMST
Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance

20. AISHE, NIRF NODAL OFFICER:

Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS

21. TECHNICAL ASSET MANAGEMENT COMMITTEE AND OFFICE TRAINING

COMMITTEE:

Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance

Dr. Dhiren Deka, Co-ordinator, IQAC

Mr. Manoj Kumar Sarma, Assistant Prof., Deptt. of Accountancy

Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

22. COLLEGE ASSET COMPILATION AND MANAGEMENT COMMITTEE:

Convenor: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance

Members: Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Dr. Rinamani Sarmah Bordoloi, Assistant Prof., & Head, Deptt. of BMST
Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance
Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English

23. CULTURAL PROGRAMME SCREENING COMMITTEE:

Convenor: Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST

Members: Mr. Manoj Kumar Sarma, Assistant Prof., Deptt. of Accountancy
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

24. STUDENTS' WELFARE FUND COMMITTEE:

Convenor: Mr. Babul Dutta, Assistant Prof., Deptt of Management

Members: Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance
Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance

25. YOGA & GYMNASIUM COMMITTEE:

Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese

Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST

Mrs. Satarupa Devi, Assistant Prof., & Head, Deptt. of Accountancy

Mr. Manoj Kumar Sarma, Assistant Prof., Deptt. of Accountancy

26. RESEARCH AND DEVELOPMENT CELL:

Chairman: Dr. Runumoni Lahkar Das, Principal
Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: All Heads of the Departments

27. VALUE ADDED COURSE, LMS, ERP, COLLEGE APP AWARENESS COMMITTEE:

Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
Mr. Prabodh Sarma, Assistant Prof., & Head, Deptt. of Economics
Mr. Babul Dutta, Assistant Prof., Deptt of Management
Dr. Ramen Kalita, Assistant Prof., & Head, Deptt. of English
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT

28. NEP CELL:

Chairman: Dr. Runumoni Lahkar Das, Principal
Members: Dr. Dhiren Deka, Co-ordinator, IQAC
All Heads of the Departments

29. INNOVATION (IIC), INCUBATION CELL, NATS AND SKILL HUB:

Chairman: Dr. Runumoni Lahkar Das, Principal
Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Mr. Kamaleswar Deka, Assistant Prof., & Deptt. of Finance
Mr. Sabibar Rahman, Assistant Prof., Deptt. of EVS

30. EVENT ORGANISING, MEDIA MANAGEMENT, YOU TUBE, FACEBOOK, TWITTER ETC.:

Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Member: Mr. Chandan Baruah
Mr. Nabadeep Nath

31. COMMITTEE FOR COLLEGE WEBSITE, APP UPDATES AND ICT EXTENSION SERVICE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Members: Dr. Dhiren Deka, Co-ordinator, IQAC
Mr. Chandan Baruah
Mr. Nabadeep Nath

32. NEIGHBOURHOOD INTERACTION COMMITTEE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Vice Chairman: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
Coordinator: Mrs. Minu Bora, Assistant Prof., & Head, Deptt. of Assamese
Members: Mr. Safi Ahmed Humayun Qureshi, Assistant Prof., & Deptt. of Economics
Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST

33. MOU ACTIVATION AND MONITORING COMMITTEE:

Chairperson: Dr. Runumoni Lahkar Das, Principal
Convenor: Dr. Dhiren Deka, Co-ordinator, IQAC
Members: Mr. Ranjit Sarma, Assistant Prof., & Head, Deptt. of Finance
Mr. Ujjwal Jyoti Saharia, Assistant Prof., & Deptt. of BMST

34. INTERNAL COMPLAINTS COMMITTEE (ICC):

President: Dr. Hemanta Chakravarty, Assistant Prof., & Head, Deptt of Management
External Members: Librarian
Members: Dr. Parikshit Barman, Assistant Prof., & Deptt. of Finance
Mr. Safi Ahmed Humayun Qureshi, Assistant Prof., & Deptt. of Economics

35. ANIT-RAGGING COMMITTEE:

Chairperson: Dr. Runumoni Lahkar Das, Principal
Convenor: Mr. Prabodh Sarma, Assistant Prof., &Head, Deptt. of Economics
Members: Mr. Ranjit Sarma, Assistant Prof., &Head, Deptt. of Finance
Dr. Hemanta Chakravarty,
Assistant Prof., & Head, Deptt of Management
Mr. Babul Dutta, Assistant Prof., Deptt of Management
Dr. Ramen Kalita, Assistant Prof., &Head, Deptt. of English
Dr. Parikshit Barman, Assistant Prof., Deptt of Finance
Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., &Head, Deptt. of BMST
Mrs. Satarupa Devi, Assistant Prof., &Head, Deptt. of Accountancy
Officer In-Charge, Mangaldai Police Station
President, Students' Union Body
Girls' Common Room Secretary

36. CELL FOR PREVENTION OF HARASSMENT TO WOMEN STAFF OF GIRL STUDENTS:

Chairperson: Dr. Runumoni Lahkar Das, Principal
Convenor: Mrs. Minu Bora, Assistant Prof., &Head, Deptt. of Assamese
Members: Dr. Rinamani Sarmah Bordoloi,
Assistant Prof., &Head, Deptt. of BMST
Mrs. Satarupa Devi, Assistant Prof., &Head, Deptt. of Accountancy
Mrs. Poonam Das Saharia, Assistant Prof., Deptt. of IT
Girls' Common Room Secretary

37. INTERNAL ACCOUNTS & AUDIT COMMITTEE:

Chairman: Dr. Runumoni Lahkar Das, Principal
Convenor: Mr. Babul Dutta
Members: a) DR. Hemanta Chakravarty, Assistant Prof., Head Deptt. of Management
b) Dr. Parikshit Barman, Assistant Prof, Deptt. of Finance
c) Mr. Manoj Sarma, Assistant Prof., Deptt. of Accountancy
d) Mr. Mamat Sarma, Head Assistant

GOVERNING BODY:

Name	Designation
1. Dr. Pranab Kumar Sarma	President
2. Dr. Runumoni Lahkar Das	Principal Cum Secretary
3. Prof. Paresh Kumar Sarma	Gauhati University Nominee
4. Mr. Ratul Kalita	Guardian Member
5. Mr. Sasanka Sahariah	Guardian Member
6. Mrs. Mridula Saikia	Guardian Member
7. Mr. Kalpa Singh Bordoloi	Donor Member
8. Mr. Ujjwal Jyoti Saharia	Teacher's Representative
9. Safi Ahmed Humayun Qureshi	Teacher's Representative
10. Mr. Dhruba Jyoti Konwar	Non-Teaching staff
11. Mrs. Nilima Devi, Local MLA	Special Invitee

List of Principal:

NAME	PERIOD
➤ Prof. Sarat Chandra Sarma (Founder Principal)	26-06-1982 to 28-05-1985
➤ Prof Mahesh Chandra Bhuyan, Principal I/C	28-05-1985 to 30-08-1987
➤ Prof Purna Bordoloi, Principal I/C	30-08-1987 to 26-04-1989
➤ Prof K. Bezbarua, Principal I/C	26-04-1989 to 02-01-1991
➤ Prof. A.K. Sen, Principal I/C	02-01-1991 to 04-02-1994
➤ Mrs. Jyoti Goswami, Principal I/C	04-02-1994 to 01-09-1996
➤ Prof. Bharat Chandra Sarma, Principal I/C	01-09-1996 to 14-08-2004
➤ Shri Pankaj Kumar Saha (Tutor Principal)	14-08-2004 to 31-12-2023
➤ Shri Ranjit Sarma, Principal I/C	01-01-2024 to 29-02-2024
➤ Shri Shyamal Krishna Biswas, Principal I/C	01-03-2024 to 31-12-2024
➤ Shri Ranjit Sarma, Principal I/C	01-01-2025 to 28-02-2026
➤ Dr. Runumoni Lahkar Das (Permanent Principal)	From: 28-02-2026



A TALK ON CAREER PROSPECTS IN THE LOGISTICS SECTOR



INDIAN AIR FORCE AWARENESS OUTREACH PROGRAMME



CELEBRATION OF INTERNATIONAL WOMEN'S DAY 2026



AGNIVEER AWARENESS PROGRAMME

সদৌ অসম ভিত্তিত আন্তঃ মহাবিদ্যালয় মুকলি বিহু প্ৰতিযোগিতা





